

Friends of the Roseville Public Library

Regular Board Meeting Minutes

April 11, 2022

Downtown Library

1) Welcome

- a) Meeting facilitator: Melisa Roden, President
- b) The meeting was called to order at 5:03 p.m.
- c) Attending: Melisa Roden, Norah Leddy, Marsha Lucas, Jessica Turner, Matt Bridge, Kelsey Short, Natasha Martin, Sophia Leddy, Sandra Buckner, Kira Anderson

2) Collect Volunteers Hours

- a) March volunteer hours: 133

3) Consent Agenda

- a) Corrections/Notes: None
- b) Norah made a motion to approve the consent agenda. Kelsey seconded the motion. The motion passed with a unanimous voice vote.

4) Library Update (Natasha Martin)

- a) National Library Week was April 3-9 and included three special storytimes at each branch (Pete the Cat, Snow White, and Ladybug Girl)
- b) Storytimes
 - i) New storytimes have been added to each location. Participants are still encouraged to register in advance for now. Additional storytimes will be added as staffing allows.
 - ii) The Fountains is paying a stipend to staff Storytime at The Fountains on Tuesdays. They are also sponsoring the Summer Reading Program.
- c) Elks Lodge has donated \$1,200 to support Summer Reading Program, 1,000 Books Before Kindergarten, storytimes, Bike Fest, and Operation Swim
- d) In March, there were 26,401 visitors and 99,311 items circulated. Year to date, there have been 864,206 visitors and 212,652 items circulated. Circulation is back to pre-pandemic numbers and continues to grow.
- e) Summer Reading Program Kick-off: June 4th at Riley. Staff is in the process of finalizing plans for performers to be paid directly by FOL.
- f) Three new full time library assistants were hired. They have many new program ideas to implement such as Roseville Rangers (backpacks with binoculars to check out), filmmaking, graphic novels, and tween and teen-specific programs.
- g) State Parks passes are now available to check out. The State has provided one pass per location. Melisa asked if this is something the Friends could

sponsor in order to get additional passes, but Natasha explained, the passes come from the State.

- h) There are a number technology projects in the works: Aspen Discovery Layer; replacing printers and copiers for patron use; a point of sale for patrons to pay fines online; a kiosk to check out tablets preloaded with materials to use only inside the library; and replacing all security, self-check, and check-in machines.
- i) Strategic Master Plan final recommendations are being finalized. A first draft will be ready in mid-May, with a final document ready for Board and public review in July.

5) Current Business: Non-Committee Specific

a) Bookstores and Book Sales

- i) The next Used Book Sale will be on Saturday, May 7th at 10 a.m at Downtown Library.
- ii) Melisa suggested doing something more than in the past to recognize the representatives and sorters from each book store. Suggestions included a recognition board and gift cards. Marsha mentioned pennants that used to be on display at Maidu. Each pennant recognized volunteers throughout the years. Further discussion will be held after Potterverse.
- iii) All three bookstores had another record month in sales, to build on significant increases over the past year. Marsha shared they are adapting and targeting displays based on what has been donated, as well as additional advertising

b) Local High School Scholarship Fund Committee

- i) On April 4, the five-judge panel reviewed 19 applications and selected two scholarship recipients. Melisa shared the panel's process and their recognition of highly qualified candidates.
- ii) The district and the panel both complimented the questions and responses
- iii) A discussion was held about what could be done to help streamline the process in anticipation of more applicants in future years.

6) Current Business: Committee Updates

a) Membership

- i) A discussion was held regarding whether to hold the June 13th all-member meeting in person or online. Natasha will check on the availability of Riley.

b) Events and Fundraising (Norah, Kelsey, and Melisa)

- i) FOL had an outreach table at the Age Well Event on April 7. Melisa and Marsha gave a recap of the event. Seven new memberships were purchased.
- ii) Wine Down Wednesdays in Spring/Summer (partnering with City PRL) - City will use FOL alcohol license and FOL can have a booth each week.
- iii) Potterverse Event (Saturday, April 30th at Marth Riley)
 - 1) Planning Meeting dates: April 20 and 27 (at 5:30)
 - 2) Melisa gave an update on the number of volunteers, sponsors, and ticket sales. Additional volunteer needs and logistics were also discussed.

- iv) Summer Reading Kickoff Party FOL Outreach Table - Saturday, June 4th, 11 am - 2 pm at Riley Library. Natasha requested help from the Teen Committee with staffing the craft tables.
- v) Resume Trivia Nights at Monk's Cellar and Brickyard quarterly, alternating locations
- vi) Start planning Tequila Mockingbird - September 24th, 5:30-8:30 at the Riley Courtyard. Suggestions for the event included additional food and no more than five drinks. Matt will begin setting up the first planning meeting. Postcards will be handed out at Potterverse and Wine Down Wednesday.
- c) Grants and Corporate Memberships (Matt)
 - i) Corporate Sponsors Recognition Event - A discussion was held about integrating this event with the all-member meeting. One suggestion was for corporate sponsors to come early for food and stay for a recognition during the first few minutes of the meeting.
- d) Board Recruitment and Onboarding (Norah)
 - i) Melisa is working on recruiting someone from the Maidu Museum to partner with for grant writing
- e) Teen Committee (Sophia)
 - i) Sophia is focusing on Potterverse and getting volunteers for the event
 - ii) The study spot campaign is ongoing
 - iii) Melisa asked to put effort toward finding new co-chairs after Potterverse wraps up, with a report at the May board meeting

7) New Business

- a) Sign up for Booths at Spring and Summer Events -
- b) Marsha shared an article about the Granite Bay FOL and asked if anyone knows who could write about us.

8) Adjournment

- a) Kelsey made a motion to adjourn. Matt seconded the motion. The motion passed with a unanimous voice vote.
- b) Meeting adjourned at 6:41 p.m.
- c) Next meeting: May 9, 2022 on Zoom

Parking Lot Items (Contact Melisa if you have any ideas for these items so they can be added to the New Business for the next meeting):

1. Pop-Up Book Sales
2. Custom Little Free Libraries Raffle or Silent Auction Dinner/Event
3. Endowment Fund Proposal
4. Book donation to Adventure Clubs
5. Volunteer-made sales items at library displays

Volunteer Needs (Contact Melisa or Norah if you know of someone who would like to volunteer with FOL and/or join our board):

1. Stewardship
2. Governance
3. Philanthropy
4. Corporate Membership
5. Marketing/Social Media
6. Grant Writing