

Friends of the Roseville Public Library

Board Meeting Minutes

April 12, 2021

Remote meeting via ZOOM

1.) Meeting facilitator: Matt Bridge, president

The meeting was called to order at 5:02

2.) Attending: Matt Bridge, Marsha Lucas, Norah Leddy, Melisa Roden, Kelsey Short, Jessica Turner, Rachel Prouse, Joan Goff, Sandra Buckner, Sophia Leddy, Madison McCrary

3.) March volunteer hours: 71 hours

4) Consent Agenda

a.) Marsha made a motion to approve the minutes. Joan seconded the motion. The consent agenda passed with a unanimous voice vote.

b.) March was a good month! Almost \$3500. Marsha shared that the internet sales reported was actually 2 months.

5) Library Update (Rachael Prouse)

a.) Storytime at all 3 locations is available outdoors

b.) New Story Walk "Escargot", available Wed and Sat from 9-3. Staff sets it up, anyone can come by and walk and read

c.) Preparing for 3rd Grade Initiative to launch for next year. Contacting superintendents and principals now. Not giving students an actual library card, instead a business card they can trade in.

d.) Starting to prepare for events (4th of July parade, etc.) Keep an eye out!

e.) Looking at CDC guidelines / state guidelines: might be changing the book quarantine time / cleaning.

f.) Matt asked about the 3rd grade initiative card. Rachael explained they will still get a cool library card and lanyard when they turn in their business card.

g.) Marsha asked Matt about funds for the remaining of the year. Rachael explained that they need to review what was actually spent and will get the total to Matt.

6) Current Business

a.) Tequila Mockingbird Planning

1. Matt got a response from Geoff. There will be upgrades to the patio between the library and the sports center. Rachael shared there will be new landscaping and maybe even some shade

2. At our last T. M. planning meeting, we talked about locations, and bringing in food trucks instead of catering food. Teen runners could bring food to the event. We would need to watch the fence area when there is alcohol being served.

3. Need to get drink sponsors. Matt's lawyer already asked and is interested in sponsoring a drink.
4. On the patio, we'd have drinks. We'd use one or two of the nearby meeting rooms for raffle and silent auction prizes.
5. The patio is fully gated, so don't need to bring it in. Need to leave more time for the city and police department to review liquor licenses.
6. We need another meeting and a date! Kelsey will organize a date for next week.
7. Date for T.M. could be September? Matt will ask the Chamber when they are doing Splash. Matt will email Aldo about countywide dates.
8. Everyone start looking for donations for raffle and auction.

b.) Donation Drive April 24

1. March 29 donation drive was successful. Joan shared that we were busy, with lots of volunteers, especially the FOLTC, NCL, and regular volunteers.
2. Doing it again April 24! Mark your calendars!
3. May 29: Will be doing our first book sale outside in the parking lot. Will need to move twice as many books as usual since we haven't had a sale in so long. Can't set up on Friday, since it is outside. Will have to set up early Sat morning.
4. Discussion regarding the possibility of moving the date: Melisa asked if May 29 is the day for sure, high schools are graduating that day. It is also Memorial Day, families might be traveling. Sophia shared teens might start going out of town after school is out. Joan thinks that even though we have never done it on Memorial Day, there is lots of pent up demand. Jessica shared a concern about the heat if we push it back into June, and after school is out, people will head out of town. Discussion ended with keeping the date on May 29.
5. Matt asked if we are doing a summer sale. Joan had concerns about outdoor sale when it is so hot. Might be able to plan on something in September. Melisa asked if when things go back to normal, if it would be possible to have a sale indoors, with folks masked. Rachael shared that the library will know about indoor COVID guidelines; they have to go to all the trainings regarding guidelines.

c.) Officer Nominations

1. Matt shared the email of President duties. Norah declined President aspirations, but shared that Ali suggested the Chamber of Commerce might be a spot to find an interested future president. Melisa is still considering. She will talk with Matt.
2. Sophia asked if teen Co-Chairs need to reapply for next year, or if they are matriculated automatically. Melisa explained that it was probably a one year commitment. Matt shared that they had a late start and a lack of activities, so it would be understandable for them to continue. Norah shared that maybe the FOLTC can have it's own board, with officers. We will talk about it outside the meeting.

7.) New Business

a.) Parking Lot Sale May 29

1. Joan mentioned that it would be really helpful for Roseville residents to post on Facebook, Next Door, Patch to advertise for book donation event and book sale.
2. Norah and Jessica will work on getting the flyer out to schools
3. Melisa recommended hanging up flyers in bookstores, coffee shops, etc. Sophia offered to help print things out. Matt shared that cost can be reimbursed.

b.) Tracking Actions

1. No specific actions this month
2. Need to follow up on FOLTC discussion for next year
3. Need a date planned for next T.M. meeting
4. Endowment Fund discussion : \$8,000 that we can pull out at this time. Marked as "available to grant" outside the principal that we could not touch for 3 years. We can ask the library what they need. Options are to put it back into principal, but then can't use it for another 3 years. Or we can use it. Might be worth it to use it.
5. Marsha requested someone else should review the books. Matt shared that all of the officers have that responsibility, but we are looking for someone outside the board. There was someone more than a year ago, but they never followed up. Might be someone to groom for future treasurer. Norah shared that she has a potential contact. She will ask and get back to the group.
6. Matt was looking at creating more printed materials: bookmarks were being considered before COVID. Updated membership card. Joan said we have them downtown, not sure if they have the family membership option. Norah mentioned maybe thinking about volunteer appreciation gifts. Updated letterhead with new facebook page. Will hold off on bookmarks for now.
7. Matt can help Maddy with the CANVA account access after the meeting today.

8.) Adjournment

a.) Marsha made a motion to adjourn. Jessica seconded. Motion passed with a unanimous voice vote.

b.) Meeting adjourned at 5:55 pm